

2018 PAYMENT FOR ESSENTIAL STUDENT LEARNING ITEMS



Dear Parents/Carers

Coburg North Primary School is very proud of the quality programs that we have put in place to cater for the needs and interests of our students. On an annual basis School Council prepares a budget to provide resources for educational programs, administration, facilities development and maintenance. Coburg North Primary School's income is currently funded from two sources:

- **Department of Education & Training (DET) Student Resource Package (SRP)** to pay for school administration, utilities and services, staff salaries, urgent works, maintenance, cleaning, general school operations.
- **The payments and contributions provided by our parent community are an essential component of funding** which comes from:
 - Essential Education Items & Voluntary Payments
 - Regular fundraising

We are conscious of the economic situation and the payments listed are the minimum amount considered essential to enable School Council to continue providing the high quality standards that we have come to expect at Coburg North Primary School.

Individual essential education items will be provided to students for the 2018 school year as well as bulk supplies to each classroom.

The **Camps Sports & Excursion Fund (CSEF)** is available for eligible families and **can be used to pay for Camps, Sports & Excursions throughout the year.**

Application forms will be available at the start of 2018.

If you require further information about the 2018 Parent Payments or the CSEF, please see the office staff.

Should you require information about financial assistance please contact our Principal on 9354 1660.

Below is an outline of the fees for our Essential Student Learning Items, Optional Extras and the Voluntary Financial Contributions for 2018.

PART A

Essential Student Learning Items Compulsory

These are items, activities or services that the school deems essential to student learning of the standard curriculum:

Items.....\$273

Items that the student takes possession of e.g. pens, paper, books, crayons, pencils, rulers and rubbers etc. These items will be used in Mathematics, English, ICT, Health and PE, Project Based Learning, Science, Italian and The Arts.

Purchasing from a single supplier in bulk keeps the cost competitive. A 'Stationery Pack' is ordered for each child unless you advise us that you will be sourcing your own stationery (full list available upon request from the Office). To further minimise costs (and packaging waste!), CNPS manages the distribution of bulk items directly to the classroom. Every effort is made to keep the number of items that need to be purchased to a minimum, and items are chosen carefully so that many can be utilised the following school year and beyond.

- **Activities.....\$27**

Life Skills Program Life Skills Program

The Mindfulness in Action Program teaches students to pay attention to their experiences in a non- reactive way. In a series of 6 interactive, progressive lessons students develop their self-awareness, increase impulse control, focus and empathy.

- **Total..... \$300 per student**

- **Other Activities (TBA)**

School or year level activities associated with instruction that all students are expected to attend e.g. optional camps, swimming, excursions and incursions

(Families will be advised details and cost leading up to the time of the event.)

PART B

Optional Extras:

Willis Ed Student School Insurance

Worldwide cover 24 hours a day, 365 days a year, against Injury (as defined by the policy). This means any injury to the body of an insured person, caused by an accident, which occurs during the period of insurance and which results in any of the events specified in the policy. It does not include any condition that is also a sickness or disease.

(See attached sheet for more information)

PART C

Voluntary Contributions:

School Council invites a voluntary contribution from each student. This contribution will be used by School Council to provide:

- additional materials and services to improve the buildings and grounds
- additional computers and equipment
- additional programs to benefit students
- & support regular and transparent communication

PART D

Tax Deductible Donations

Coburg North Primary School is now endorsed by the ATO as a Deductible Gift Recipient to operate a Building Fund and a Library Fund. Donations over \$2 made to these funds are fully tax deductible and will go towards maintaining and enhancing the School's Buildings and Library facilities. Donations are completely voluntary and families will be informed throughout the year about School Council priorities for the use of your donations. Projects may include, but not limited to, new capital works, resourcing the new library and sustainability initiatives.

Your contribution towards the facilities, supplies and services used by ALL students will play an integral role in the opportunities and outcomes for your child/ren.

We thank you in advance for your support.

The above Parent Payment Process should be read in conjunction with the Coburg North Primary School Parent Payment Policy, which is available at <http://coburg-north-ps.vic.edu.au/page/85/Policies>.

Kind regards,

Helen Zull
Principal

Kate Copping
School Council President

Understanding Parent Payment Categories

Schools

What does the legislation say?

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. The Act also empowers school councils to charge fees to parents for goods and services provided by the school to a child.

In the Act, a 'Parent' includes a guardian and every person who has parental responsibility for a child including parental responsibility under the Commonwealth Family Law Act 1975 and any person with whom a child normally or regularly resides.

What do schools pay for as part of 'free instruction'?



Free instruction is the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The standard curriculum for Years F-10 means implementation of the Victorian Curriculum F-10.

The standard curriculum for senior secondary schools means a program that enables a student to be awarded a VCE or VCAL qualification.

What principles govern parent payment practice?

Educational Value | Access, Equity & Inclusion | Affordability

Engagement & Support | Respect & Confidentiality | Transparency & Accountability

Parents

What may parents be asked to pay for?

Schools can request payment for Essential Student Learning Items



These are items, activities or services that the school deems **essential** to student learning of the standard curriculum.

Where practical and appropriate, parents may choose to purchase items through the school or provide their own.

These may also be either:

Items the student takes temporary or permanent possession of

- e.g.
- textbooks, activity books, exercise books
 - stationery, book bags
 - student ID cards, locks
 - cooking ingredients students will consume
 - materials for final products that students take home (technology projects, build-your-own kits, dioramas)
 - Picture Exchange Communication Systems

Activities associated with instruction that all students are expected to attend

i.e. travel, entry fees or accommodation

- e.g.
- excursions
 - incursions
 - school sports
 - work placements

Parents can be asked to pay for items, activities and services in the three Parent Payment Categories:

Essential Student Learning Items, Optional Items and Voluntary Financial Contributions.

Schools determine how items, activities and services are classified within these categories based on the learning and teaching program of their school.

Schools can request payment for Optional Items

These are items, activities or services that are **optional** and are offered in addition to the standard curriculum.

Students may access these on a user-pays basis.

These may be either:

Items the student purchases or hires

- e.g.
- school magazines, class photos
 - functions, formals, graduation dinners
 - materials for extra curricular programs
 - student accident insurance

Activities the student purchases

- e.g.
- fees for extra curricular programs or activities, such as instrumental music tuition
 - fees for guest speakers
 - camps, excursions, incursions, sports
 - entry fees for school run performances

Items and/or materials that are more expensive than required to meet the standard curriculum

- e.g.
- use of silver in metal work instead of copper
 - supplementary exam revision guides

Support for families experiencing hardship is available at every school and each school has a parent payment contact person. See your school's policy for more information.

For more information on Parent Payments and Personal Devices, visit the DET website at: www.education.vic.gov.au

Schools can invite **Voluntary Financial Contributions** for



- e.g.
- Building or Library fund (Tax deductible)
 - Voluntary contributions for a specific purpose, such as equipment, materials, services.
 - General voluntary contributions